

**GOVERNMENT OF MIZORAM  
GENERAL ADMINISTRATION DEPARTMENT  
(AVIATION WING)**

**TENDER NOTICE**

**No. G. 16016/1/2024 - GAD (AV)/6** : Deputy Controller, GAD, Aviation Wing on behalf of the Governor of Mizoram, is engaged to undertake Seal Tender from reputed firms/ distributors for the following items F.O.R. Lengpui Airport, Mizoram :


- 1) **SITC of 70 Nos. Boxes of Glow Signages.**
- 2) **100 Nos. of Passenger Trolleys without Brake.**

Tender document/ Specification may be obtained from the office of **Deputy Controller, General Administration Department, Aviation Wing, Old Secretariat Building –II, 4<sup>th</sup> Floor, Room No. 403, Opposite Assembly House, Treasury Square, Aizawl** on all working days from **1000 hrs to 1500 hrs** or it may be downloaded from the Official website @ <https://civilaviation.mizoram.gov.in..> Last date of submission of Tender document is **29<sup>th</sup> November, 2024 (Friday) till 1200 Hrs.** and shall be opened on the same day at **1300 hrs.**

Sd/- SAIDENGA  
Deputy Controller,  
General Administration Department, Aviation Wing

**Memo No. G. 16016/1/2024 - GAD (AV)/6 : Dated Aizawl, the 17<sup>th</sup> October, 2024.**  
Copy to:

1. P.S. to Hon'ble Chief Minister, Mizoram for favor of information.
2. P.S. to Commissioner & Secretary, GAD for information.
3. The Director, Information & Public Relation Department with a request to published the Tender Notice in two Local Newspaper for consecutive 2 (two) days.
4. Web Manager for upload in the Official Website
5. Office Notice Board.
6. Guard File.

  
(SAIDENGA)  
Deputy Controller,  
General Administration Department, Aviation Wing

## **TERMS AND CONDITIONS OF BIDDING SITC OF 70 NOS. BOXES OF GLOW SIGNAGES FOR LENGPUI AIRPORT**

1. Bidder should submit their Tender in **Prescribed Form** duly filled up with computer type and signed with place and date and also should be stamped. Correction if any, should be initialised, stamped and dated.
2. The cover of the tender should be superscribed as “**Sealed Tender for supply of 70 nos. of Boxes of Signages for Lengpui Airport**” and should be addressed to the **Deputy Controller, GAD, Aviation Wing, Government of Mizoram, Aizawl** and should clearly indicate the address of the bidder.
3. The required **Standard size of the Signages Box** must be “**4 ft x 1 ft**” and **2.5 inches in Thickness**. The **Box** must be in “**BLACK**” colour and **Alphabets & Signs** must be in “**YELLOW**” colour. **Supply, Installation, Testing and Commissioning (SITC)** of Signages with power connection in all Glow Signs.
4. Tender submitted by Authorized dealer/supplier should attach Certificate of Authorization or distributorship or dealership as the case may be from the concerned Manufacturer duly attested by Gazetted officer. Original Certificate should be produced at the time of opening, if demanded/ insisted.
5. Tender should be submitted in the **Prescribed Form** only in both hard and soft copy (MS word format). Prescribed form may be collected during office hours or it may be downloaded from the Official website @ <https://civilaviation.mizoram.gov.in>
6. Tender should be accompanied by **Bid Security of 2%** of the quoted amount in the form of Account Payee Demand Draft/Fixed Deposit Receipt/Banker’s Cheque or Bank Guarantee from any of the Commercial Bank having its Branch at Aizawl which should remain valid for at least **45 days** duly pledged in favour of **Deputy Controller, GAD, Aviation Wing** duly signed and stamped by the tenderer at the back side of the draft/deposit.
7. Tenderer must furnish detail specifications of the material quoted, **Name of Manufacturer of the sample and Quoted Amount** in the **Prescribed Form** and must submit **relevant Sample/Brochure/Catalogue** of the quoted items at his own cost and each firm should label the name of firm on each sample. **Warranty period** should be mentioned clearly and availability of **After-Sale-Services facilities** during warranty period and **Maintenance Contract** offered in detail.
8. Tenderer must submit/ mentioned clearly the **Expected Lifetime** of the quoted item.
9. Tenderer must provide **Electrifications and Stand as and whenever required** and .
10. Tenderer should quote his/their rates Free on Rail (F.O.R) Destination i.e. **Lengpui Airport, Lengpui, Mizoram**.
11. Rates should be quoted in terms of Indian Rupees inclusive of Goods and Service Tax (GST) & transportation charges. If there are more than one brand, the separate rates for such brands with specific details shall also be mentioned.

12. Tender must be accompanied by a **Photo copy of GST Registration Certificate duly attested by a Gazetted Officer. Original Certificates** should be produced at the time of opening of the tenders/quotations, if demanded.
13. The undersigned shall not be bound to accept the lowest rate or any of the tender and reserves the right to accept or reject any tender without assigning any reason thereof.
14. Late/delayed tender will not be entertained. Certificates/Documents other than those stated in the above clauses shall not be attached. Any other/further clarifications in connection with submission of the Tender may be obtain from the office of the **Deputy Controller, GAD, Aviation Wing, Government of Mizoram, Old Secretariat Building – II, 4<sup>th</sup> Floor, Room No. 403, Opposite Assembly House, Treasury Square, Aizawl-796001** on all working days during Office working hours.
15. Firms or individuals who attempt to negotiate/campaign, direct or indirect, on the part of tender with the authority to whom he has submitted the Tender or the authority who is competent to accept, shall be excluded from consideration, if proved.
16. Once the rate is accepted and communicated to the selected firm, the same will remain valid during the validity period of the agreement with the approved supplier. **No price escalation will be permissible during the validity period, which is normally for a period of 12 months and is extendable, if mutually agreed upon by both the parties; i.e. Deputy Controller, GAD, Aviation Wing, Government of Mizoram, Aizawl** and concerned approved supplier, subject to recommendation of the State Purchase Advisory Board or the Departmental Purchase Advisory Board, as the case may be.
17. Selected firm will have to supply the materials within the fixed period. If the supply cannot be made within the stipulated period without any intimation, the department has the right to cancel the supply order and **5% Security Deposit will be forfeited outright.**
18. The selected firm should executed an appropriate **Deeds of Agreement within 5 days** from the date of issue of acceptance of their quoted rates failing which their quoted rate will be treated as invalid and **2% Bid Security will be forfeited outright.**
19. The Selected firm should furnish **Security Deposit of 5%** of the total value of the supply before issue of supply order in the form of Account Payee Demand Draft/Fixed Deposit Receipt or Bank Guarantee from any Commercial Bank having its Branch at Aizawl which should remain valid for **60 days** beyond the date of completion of all contractual obligations of the supply, pledged in favour of **Deputy Controller, GAD, Aviation Wing** duly signed and stamped by the tenderer at the back side of the draft/deposit.
20. All payments will be made only after the materials are received in full and in good condition and no advance payment will be made.
21. In case of any legal disputes/litigations arising out of this Tender or its items, the Courts of Law at Aizawl only shall have jurisdiction to adjudicate the same.
22. Tenderer must be able to provide **After Sales Service** of the quoted items supplies during its lifetime.

**PRESCRIBED FORM OF TENDER QUOTATION  
FOR SUPPLY AND INSTALLATION OF 70 Nos. OF BOXES OF GLOW SIGNAGES  
FOR LENGPUI AIRPORT  
UNDER GAD, AVIATION WING, GOVERNMENT OF MIZORAM, AIZAWL.  
(to be filled up with computer type & signed in each page with seal)**

**Tender No: GAD(AV)/BGSLP/2/2024-2025**

Sl.No.	DETAILS OF TENDERER	
1	Name & Address of Tenderer	
2	Name & Address of Manufacturer from which dealership is awarded	
3	Validity of dealership	
4	Regd. No. & Date of Tribal Certificate (for Tribal Tenderer)	
5	Profession Tax Clearance Certificate (for Tribal Tenderer)	
6	Receipt & Date of Income Tax Clearance Certificate (for Non-Tribal Tenderer)	
7	2% of Bid Security amount : (i) Amount : (ii) No. & Date: (iii) Name of Bank:	
8	5% of Security Deposit amount : (i) Amount : (ii) No. & Date: (iii) Name of Bank:	
9	Details specification of the material quoted:	
	a) Name of Manufacturer of the sample:	
	b) Tender/Quoted Amount:	
	c) Warranty Period:	
	d) After - Sale - Service facilities:	
	e) Maintenance Contract Offered:	
	f) Expected Lifetime	

Dated: \_\_\_\_\_

(Signature with date & seal)

Place: \_\_\_\_\_

## TERMS AND CONDITIONS OF BIDDING FOR SUPPLY OF 100 NOS. OF PASSENGER TROLLEY WITHOUT BRAKE FOR LENGPUI AIRPORT

1. Bidder should submit their Tender in prescribed form duly filled up with computer type and signed with place and date and also should be stamped. Correction if any, should be initialised, stamped and dated.
2. The cover of the tender should be superscribed as “**Sealed Tender for supply of 100 nos. of Passenger Trolley without Brake for Lengpui Airport**” and should be addressed to the **Deputy Controller, GAD, Aviation Wing, Government of Mizoram, Aizawl** and should clearly indicate the address of the bidder.
3. Specification of the required item is as follow:

Trolley without Brake		Basket Size		Wheels	
Length	1020 mm <b>(approx.)</b>	Length	455 mm <b>(approx.)</b>	Front	4’’ <b>(approx.)</b>
Width	500 mm <b>(approx.)</b>	Width	240 mm <b>(approx.)</b>	Rear	6’’ <b>(approx.)</b>
Height	940 mm <b>(approx.)</b>	Height	160 mm <b>(approx.)</b>	Adv. Plate	445 mm x 295 mm <b>(approx.)</b>

Besides these specification, the **Loading Capacity should be 150 kg (approximately), Base should be 1 (one) pipe and should be SS 202 Grade. Overall weighting of the trolley should be 15 kg (approximately).**

4. Tender submitted by Authorized dealer/supplier should attached Certificate of Authorization or distributorship or dealership as the case may be from the concerned Manufacturer duly attested by Gazetted officer. Original Certificate should be produced at the time of opening, if demanded/ insisted.
5. Tender should be submitted in the **Prescribed Form** only in both hard and soft copy (MS word format). Prescribed Form may be collected during office hours or it may be downloaded from the Official website @ <https://civilaviation.mizoram.gov.in>
6. Tender should be accompanied by **Bid Security of 2%** of the quoted amount in the form of Account Payee Demand Draft/Fixed Deposit Receipt/Banker’s Cheque or Bank Guarantee from any of the Commercial Bank having its Branch at Aizawl which should remain valid for at least **45 days** duly pledged in favour of **Deputy Controller, GAD, Aviation Wing** duly signed and stamped by the tenderer at the back side of the draft/deposit.
7. Tenderer must furnish detail specifications of the material quoted, **Name of Manufacturer of the sample and Quoted Amount** in the **Prescribed Form** and must submit **relevant Sample/Brochure/Catalogue** of the quoted items at his own cost and each firm should label the name of firm on each sample. **Warranty period** should be mentioned clearly and availability of **After-Sale-Services facilities** during warranty period and **Maintenance Contract** offered in detail.
8. Tenderer must submit/ mentioned clearly the **Expected Lifetime** of the quoted item.
9. Tenderer should quote his/their rates Free on Rail (F.O.R) Destination i.e. **Lengpui Airport, Lengpui, Mizoram.**

10. Rates should be quoted in terms of Indian Rupees inclusive of Goods and Service Tax (GST) & transportation charges. If there are more than one brand, the separate rates for such brands with specific details shall also be mentioned.

11. Tender must be accompanied by a **Photo copy of GST Registration Certificate duly attested by a Gazetted Officer. Original Certificates** should be produced at the time of opening of the tenders/quotations, if demanded.

12. The undersigned shall not be bound to accept the lowest rate or any of the tender and reserves the right to accept or reject any tender without assigning any reason thereof.

13. Late/delayed tender will not be entertained. Certificates/Documents other than those stated in the above clauses shall not be attached. Any other/further clarifications in connection with submission of the Tender may be obtain from the office of the **Deputy Controller, GAD, Aviation Wing Government of Mizoram, Old Secretariat Building –II, 4<sup>th</sup> Floor, Room No. 403, Opposite Assembly House, Treasury Square, Aizawl – 796001** on all working days during Office working hours.

14. Firm or individual who attempt to negotiate/campaign, direct or indirect, on the part of tender with the authority to whom he has submitted the Tender or the authority who is competent to accept, shall be excluded from consideration, if proved.

15. Once the rate is accepted and communicated to the selected firm, the same will remain valid during the validity period of the agreement with the approved supplier. **No price escalation will be permissible during the validity period, which is normally for a period of 12 months and is extendable, if mutually agreed upon by both the parties;** i.e. **Deputy Controller, GAD, Aviation Wing, Government of Mizoram, Aizawl** and concerned approved supplier, subject to recommendation of the State Purchase Advisory Board or the Departmental Purchase Advisory Board, as the case may be .

16. Selected firm will have to supply the materials within the fixed period. If the supply cannot be made within the stipulated period without any intimation, the department has the right to cancel the supply order and **5% Security Deposit will be forfeited outright.**

17. The selected firm should executed an appropriate **Deeds of Agreement within 5 days** from the date of issue of acceptance of their quoted rates failing which their quoted rate will be treated as invalid and **2% Bid Security will be forfeited outright.**

18. The Selected firm should furnish **Security Deposit of 5%** of the total value of the supply before issue of supply order in the form of Account Payee Demand Draft/Fixed Deposit Receipt or Bank Guarantee from any Commercial Bank having its Branch at Aizawl which should remain valid for 60 days beyond the date of completion of all contractual obligations of the supply, pledged in favour of **Deputy Controller, GAD, Aviation Wing** duly signed and stamped by the tenderer at the back side of the draft/deposit.

19. All payments will be made only after the materials are received in full and in good condition and no advance payment will be made.

20. In case of any legal disputes/litigations arising out of this Tender or its items, the Courts of Law at Aizawl only shall have jurisdiction to adjudicate the same.

21. Tenderer must be able to provide **After Sales Service** of the quoted items supplies during its lifetime.

**PRESCRIBED FORM OF TENDER QUOTATION  
FOR SUPPLY OF 100 Nos. OF PASSENGER TROLLEY WITHOUT BRAKE  
FOR LENGPUI AIRPORT  
UNDER GAD, AVIATION WING, GOVERNMENT OF MIZORAM, AIZAWL.  
(to be filled up with computer type & signed in each page with seal)**

**Tender No: GAD(AV)/PTLP/3/2024-2025**

Sl.No.	DETAILS OF TENDERER	
1	Name & Address of Tenderer	
2	Name & Address of Manufacturer from which dealership is awarded	
3	Validity of dealership	
4	Regd. No. & Date of Tribal Certificate (for Tribal Tenderer)	
5	Profession Tax Clearance Certificate (for Tribal Tenderer)	
6	Receipt & Date of Income Tax Clearance Certificate (for Non-Tribal Tenderer)	
7	2% of Bid Security amount : (i) Amount : (ii) No. & Date: (iii) Name of Bank:	
8	5% of Security Deposit amount : (i) Amount : (ii) No. & Date: (iii) Name of Bank:	
9	Details specification of the material quoted:	
	a) Name of Manufacturer of the sample:	
	b) Tender/Quoted Amount:	
	c) Warranty Period:	
	d) After - Sale - Service facilities:	
	e) Maintenance Contract Offered:	
	f) Expected Lifetime	

Dated: \_\_\_\_\_

(Signature with date & seal)

Place: \_\_\_\_\_